

Committee 13 – Environment: December 16, 2020

Current Committee Leadership

Leo Thorbecke, TRC	Chair
Kari Harris, CN	Vice Chair
Peter Masson, Golder	Secretary

Attendance via Teams:

Bill James (TRC)
Leo Thorbecke (TRC)
Kari Harris (CN)
Peter Masson (Golder)
Mark Bergeon (Golder)
Chris Harvey (TRC)
Josh Sales (Kennedy Jenks)
Kelly Blanchard (TetraTech)
Janet Hill (Arcadis)
James Dutt (Shannon & Wilson)
Ken Rose (Omnitrax)
Lori Price (Jacobs)
Ryan Hartley (V3)
Martina Schlauch (Arcadis)
Trenna Seilheimer (Arcadis)
Jennifer Uhland (Jacobs)
Matt Williams
Coley Campbell
Robert Fronczak
Troy Neisz
Loc Truong
Kevin Keller
Bryan Naranjo

Membership Count: 33

Major membership changes to note: continue to update email/member list as needed.

Leadership Changes: None.

Ballots Recommended for Board Approval: Environmental Review Section of Chapter 13 and Waste Section of Chapter 13. Format needs to be updated to meet current standards; Peter Masson to review and update. Currently we need 17 members to vote for a quorum.

New Assignment Request for Board Approval: None.

Ballots in Process: The Canadian section is currently being reviewed.

Next Meeting and Date: Tentatively scheduled for Spring 2021 pending COVID developments.

COMM 13 Agenda

1. Roll-call / Safety Minute: Fire Extinguishers
2. Last week posted waste and environmental review section for ballot vote. Email sent out last week to vote on them. Need to do so by January. New sections put into the new style guide. Water section will be posted in January.
3. Discussion of new website. Leo says that is more of a LinkedIn style where can communicate on website. Kevin notes that if you've not gotten email there might have been some profiles lost, so need to let Leo know to ensure your profile is up to date on the website. Leo has been working through kinks on the website.
4. Subcommittees are moving forward with lead and chair. Have met and have activities started.

- a. Kari reviews Mission/Vision committee: Team met a few times over the last couple of months. Developed goals/objectives and mission and vision statements. Shared a PPT presentation of results. Discussion of goals, objectives, and actions. Need to market Committee 13 as the environmental support for the other committees in AREMA, including the potential development of a Committee 13 logo. Kevin notes that AREMA might push back on development of a separate logo. Kevin will help move the results forward with AREMA. Leo notes that Trent has been kept in the loop with the development of the goals and objectives.
 - b. Peter review Conference Presentations: Golder's unfortunately fell through; will follow up on. Leo believes we might be able to get some in late potentially, but Mark suggests that might not be accepted. Kevin confirms that is more likely to be the case. But Leo will follow up on.
 - c. Janet review RT&S and Webinars: Janet says they had one meeting of the committee. Martina drafted an outline for first RT&S article and posted it for other members to review. Webinars have been working with Kari to finalize the presentation, and she has approval for CN to be the presenter. They are ready to send presentation to AREMA for approval/schedule in hopefully Q1. Looking to have another meeting in January. Want to encourage everyone to work on their profiles on the new AREMA website. Leo discusses development of a plan for how to use the AREMA site as much as possible.
 - d. Kelly reviews Membership: Kelly says that they've met twice and brainstormed about how to make an impact. Thinking of how get people to know we want them to be members and how they can do it So they developed a couple of slides that we can add into presentations. Shows PPT slides development. Also discussed social media, etc. and will move those forward in future meetings. Kevin says that AREMA in general is trying to increase the members of railroaders. So the membership committee for AREMA may suggest each functional group have a get together during the conference, or maybe even a committee sponsor of a new member lunch of something. Kelly asks if AREMA would fund it, and Kevin notes that AREMA has a pizza party for students. Also have WTS. So might be able to have something like this sponsored by AREMA. Bill says the issue is railroaders aren't going to the conferences. Janet asks if we have gotten approval from AREMA for the membership slides, as she'd like to incorporate it into her webinar slides; Kelly says they have not run it by AREMA yet; suggests add to webinar and put it through at the same time.
5. With the new website and functional tools we have, Leo asks if maybe a group of tech savvy folks might be able to help others effectively use the website. Would like to see us have a Committee 13 meeting that would be an opportunity to review the website and train everyone on the committee. Ryan volunteers to support this effort and work with AREMA to help provide improvement and support.
 6. Other business:
 - a. Peter asks if any final movement on the CA section of the Chapter 13.Volunteers to move it forward if he can get the most recent version.

Committee Working Groups

1. **Mission Statement:** Kari (chair), Leandra, Bill and Matt
2. **RT&S Articles/Webinars:** Janey (chair), Martina, Mark, Josh, and Lori
3. **Increasing Membership in Committee 13:** Kelly(chair). Trenna and Ryan.
4. **Presentations:** Peter (chair), Leandra and Doug

Current Ballots:

Waste Management

Environmental Review

Canadian Section (Under development) – Peter Masson, chair. Will find reviewers.

Issues: None to report

[End Committee 13 Report]